

INTERNAL ASSIGNMENT QUESTIONS
M.A. PUBLIC ADMINISTRATION FINAL
2024



PROF. G. RAM REDDY CENTRE FOR DISTANCE EDUCATION

(RECOGNISED BY THE DISTANCE EDUCATION BUREAU, UGC, NEW DELHI)

OSMANIA UNIVERSITY

(A University with Potential for Excellence and Re-Accredited by NAAC with "A" + Grade)

DIRECTOR
Prof. G.B. Reddy
Hyderabad – 7 Telangana State

Dear Students,

Every student of M.A. Public Administration Final has to write and submit **Assignment** for each paper compulsorily. Each assignment carries **20 marks**. The marks awarded to the students will be forwarded to the Examination Branch, OU for inclusion in the marks memo. If the student fail to submit Internal Assignments before the stipulated date, the internal marks will not be added in the final marks memo under any circumstances. The assignments will not be accepted after the stipulated date. **Candidates should submit assignments only in the academic year in which the examination fee is paid for the examination for the first time.**

Candidates are required to submit the Exam fee receipt along with the assignment answers scripts at the concerned counter on or before **30.04.2024** and obtain proper submission receipt.

ASSIGNMENT WITHOUT EXAMINATION FEE PAYMENT RECEIPT (ONLINE) WILL NOT BE ACCEPTED

Assignments on Printed / Photocopy / Typed will not be accepted and will not be valued at any cost. Only HAND WRITTEN ASSIGNMENTS will be accepted and valued.

Methodology for writing the Assignments (Instructions) :

1. First read the subject matter in the course material that is supplied to you.
2. If possible read the subject matter in the books suggested for further reading.
3. You are welcome to use the PGRRCDE Library on all working days for collecting information on the topic of your assignments. (10.30 am to 5.00 pm).
4. Give a final reading to the answer you have written and see whether you can delete unimportant or repetitive words.
5. The cover page of the each theory assignments must have information as given in FORMAT below.

FORMAT

1. NAME OF THE STUDENT :
2. ENROLLMENT NUMBER :
3. NAME OF THE COURSE :
4. NAME OF THE PAPER :
5. DATE OF SUBMISSION :
6. Write the above said details clearly on every subject assignments paper, otherwise your paper will not be valued.
7. Tag all the assignments paper wise and submit them in the concerned counter.
8. Submit the assignments on or before **30.04.2024** at the concerned counter at PGRRCDE, OU on any working day and obtain receipt.

DIRECTOR

**M.A. PUBLIC ADMINISTRATION (FINAL)
INTERNAL ASSESSMENT**

PAPER - I: PERSONNEL MANAGEMENT

SECTION - A

UNIT – I : Answer the following short questions (each question carries two marks)

5x2=10

1. Differentiate between the Personnel Management & HRM.
2. Prepare and elaborate Personnel department's Organisation Chart.
3. What are factors affecting the recruitment ?
4. Explain the components of Job description.
5. Explain the procedure of Disciplinary action.

SECTION – B

UNIT – I : Answer the following questions (each question carries two marks)

2x5=10

1. Explain the importance of reservation and constitutional provisions made in India.
2. Evaluate the uses of E-Recruitment & E-selection.

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PAPER - II: GOVERNANCE

SECTION - A

UNIT – I : Answer the following short questions (each question carries two marks)

5x2=10

1. Define Governance and explain its importance.
2. What are the effects of neo-Liberalism on Democratic State.
3. How to resolve the ethical issues in organizations.
4. Discuss the objectives of e-Governance.
5. Explain the opportunities and challenges of PPPs in India.

SECTION – B

UNIT – I : Answer the following questions (each question carries two marks)

2x5=10

1. Critically evaluate the implementation of CARD Programme.
2. Identify the Global and Indian Scenarios of Citizen Charters.

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PAPER - III: RURAL GOVERNANCE

SECTION - A

UNIT – I : Answer the following short questions (each question carries two marks)

5x2=10

1. Importance of Rural Development.
2. Integrated Rural Development Programme (IR).
3. Mahila Samridhi Yojana.
4. DWCARA
5. Importance of Land Reforms.

SECTION – B

UNIT – I : Answer the following questions (each question carries two marks)

2x5=10

1. Role of Non-Governmental Organisations in India.
2. Reforms in Rural Areas in China.

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PAPER - IV: PUBLIC POLICY AND PUBLIC ADMINISTRATION

SECTION - A

UNIT – I : Answer the following short questions (each question carries two marks)

5x2=10

1. Meaning of Public Policy.
2. Explain the Input – Out put analysis of David Easton ?
3. What are Rule of Rational Policy ?
4. Explain Qualitative approach.
5. Write down the Kothari Committee's recommendations on Indian Education.

SECTION – B

UNIT – I : Answer the following questions (each question carries two marks)

2x5=10

1. Discuss the role of Bureaucracy in Policy making process.
2. Discuss the important contents of National Policy on Education 1986.

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PAPER - V: RESEARCH METHODS

SECTION - A

UNIT – I : Answer the following short questions (each question carries two marks)

5x2=10

1. Fundamental Research.
2. Case Study
3. What is Hypothesis
4. Methods of Sampling
5. What is Report Writing.

SECTION – B

UNIT – I : Answer the following questions (each question carries two marks)

2x5=10

1. What is Social Science Research ? Explain its nature & scope of social science research.
2. What do you mean by Research Design ? Discuss the various phases in the preparation of Research Design.
